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**Evanston Creekside Community Association (ECCA)**  
**Board of Directors - February Meeting Minutes**  
**Date:** Tuesday, February 3, 2026  
**Location:** JP's Indian Bistro

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**Attendees**

- Mike Stiles – President
- Sandra Taylor – Vice President
- Jamie Fisher – Vice President
- Sarah Alexander – Secretary
- Renee Vilneff – Treasurer
- Maricel McDonald – Director of Memberships
- Brooke Snelgrove – Director of Communications
- Tristin Stiles – Director of Public Spaces
- Bobby Kooner – Director of Safety
- Mikee Laberge – Director of Events
- Aly Bhimji – Director of Fundraising
- Sharon Todd – Director at Large & Garden Coordinator
- Aaron Taylor – Neighborhood Partnership Coordinator, City of Calgary
- Adam Massiah – Community Relations Advisor, Ward 2 Office
- Karen – Office of the Hon. Muhammad Yaseen MLA for Calgary-North

**Absentees**

- Karl Alexander – Director of Public Spaces

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**1. Call to Order**

The meeting was called to order at **7:03 PM**.

**Motioned by:** Mike Stiles

**Seconded by:** Sandra Taylor

**Result:** Carried unanimously

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## **2. Approval of Agenda**

**Motioned by:** Sandra Taylor

**Seconded by:** Maricel McDonald

**Result:** Carried unanimously

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## **3. Ice Breaker**

Attendees introduced themselves and discussed what they appreciate most about Evanston, with a shared emphasis on the community members and their diversity.

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## **4. Approval of Previous Minutes**

Not Available – see Action Items for more information. To be revisited at the next board meeting.

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## **5. City of Calgary Community Recreation Updates**

**Presenter:** Aaron Taylor

- Introduction
  - **Inspiring Neighbourhood Grant:** Applications are now open
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## **6. 311 & Council Updates**

**Presenter:** Adam Massiah

- Introduction
  - The majority of 311 concerns in January 2026 pertained to snow and ice on sidewalks and black cart collection, as well as numerous enquiries regarding property tax increases.
  - City Water restrictions are expected to begin in April 2026 and may escalate to Stage 4 by September 2026
  - Ward Community Event Fund: Applications are now open
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## 7. MLA Updates

**Presenter:** Karen

- Introduction
  - Discussed willingness to attend community events and provide support where needed.
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## 8. New Business

### a) Officer Elections

**Motion:** To elect Directors to individual positions

**Motioned by:** Mike Stiles

**Seconded by:** Sharon Todd

**Result:** Carried unanimously

### Elected Directors:

- Mike Stiles – President
- Sandra Taylor – Vice President
- Jamie Fisher – Vice President
- Sarah Alexander – Secretary
- Renee Vilneff – Treasurer
- Maricel McDonald – Director of Memberships
- Brooke Snelgrove – Director of Communications
- Tristin Stiles – Director of Public Spaces
- Karl Alexander – Director of Public Spaces
- Bobby Kooner – Director of Safety
- Mikee Laberge – Director of Events
- Aly Bhimji – Director of Fundraising
- Sharon Todd – Director at Large & Garden Coordinator



#### **b) Signing Authority and Banking**

**Motion:** To add Executives as signing authorities

**Motioned by:** Jamie Fisher

**Seconded by:** Mikee Laberge

**Result:** Carried unanimously

#### **Signing Authorities:**

- Mike Stiles – President
- Sandra Taylor – Vice President
- Jamie Fisher – Vice President
- Sarah Alexander – Secretary
- Renee Vilneff – Treasurer

#### **c) Oath of Office and Confidentiality Agreement**

Board members will be provided with copies of the Oath of Office and Confidentiality Agreements for review. Option to continue using existing forms or create new ones. To be revisited at the next board meeting.

#### **d) Financial Statements – Collection and Completion**

An audit must be completed within 90 days of the fiscal year end (December 31, 2025). Financial Statements, Receipts & etc. to be submitted to the Federation of Calgary Communities. To be revisited at the next board meeting. See action items for more information.

#### **e) AGM Planning and Recruitment**

Discussions on whether a nominating committee is required for the upcoming AGM which must be held prior to April 30, 2026. To be revisited at the next board meeting.

#### **f) Evanston Community Park – Clean-Up and Duties**

The City of Calgary will transfer park maintenance responsibilities (including snow removal and garbage collection) back to the ECCA effective immediately.

#### **g) Strategic Planning – Short and Long Term**

A business plan must be completed and submitted to the city at minimum every 2–3 years. Aaron Taylor will circulate notes from prior strategic planning sessions. New board members will review and determine whether to use existing plans of action, goals & etc. or develop a new plan. To be revisited at the next board meeting.



#### **h) Meeting Time, Location, and Format**

Board meetings will continue the first Tuesday of each month at 6:30 PM.

#### **i) Programs**

- **Ice Flooding:** Will not be done this year, as determined by the prior Board
- **Member Discount Program:**
  - Membership cards provide discounts at 20 local businesses, including: Scotsman's Wells, COBS, Blowers & Grafton, Leopold's Tavern, Kal Tire, Marble Slab, among others
  - Discussed sending an update email to participating businesses and adding a discount directory to the website once passwords and email access are recovered.
- **Soccer Program:**
  - Will not take place this year due to timing – too late in the season
  - **Motioned by:** Mike Stiles
  - **Seconded by:** Sharon Todd
  - **Result:** Carried unanimously
- **Community Clean-Up In partnership with the City of Calgary:**
  - Date/Time: TBD
  - Application deadline: February 17, 2026
  - **Motioned by:** Mike Stiles
  - **Seconded by:** Renee Vilneff
  - **Result:** Carried unanimously
- **Garden Program:**
  - Sharon Todd will lead the Garden Committee
  - Discussed outreach to prior volunteers and garden centres for supplies and donations.
- **Available City Programs (to be discussed at future meetings):**
  - Mobile Skate Park
  - Stay & Play (ECCA scheduled for 2026, date TBD)



#### **j) Gophers at the Park**

Clarification is required on whether gopher control falls under City or ECCA responsibility. Aaron Taylor will investigate and report back.

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#### **9. Action Items**

- 1. Collect November meeting minutes from the prior Board**
  - 2. Collect financial statements, receipts, and bank records from the prior Board**
  - 3. Collect keys, passwords, access codes, petty cash, supplies, and corporate seal from the prior Board**
  - 4. Recover email addresses and social media passwords.**
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#### **10. Notice of Next Meeting**

Date: Tuesday, March 3, 2026  
Time: 6:30 PM  
Location: JP's Indian Bistro

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#### **11. Adjournment**

The meeting was adjourned at 8:38 PM.  
Motioned by: Tristin Stiles  
**Seconded by:** Sarah Alexander  
**Result:** Carried unanimously

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**Prepared By:** Sarah Alexander, Secretary

**Approved By:** Mike Stiles, President

**Dated:** February 4, 2026